



Board Meeting Minutes
May 21, 2017

Attendees: Wes Westmoreland, Debbie Clary, Betsy Harnage, Dr. Pauline Cahill, Dr. Stephen Grinton, Bobby Horton

Administrators in Attendance: Mrs. Bianca Muller, Mr. Robert Brown

Call to Order / Welcome –Wes Westmoreland, Chair

Conflict of Interest Statement - In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.

Adoption of Agenda – Pauline made motion to adopt agenda as presented. Betsy seconded the motion. Motion is passed.

Approval of Minutes – Bobby made motion to approve minutes as presented for the April meeting. Betsy seconded the motion. Motion is passed unanimously.

Public Comments – There were no public comments

Headmaster Report — Mr. Robert Brown – Four action items were in the report.

Policy on taking AP exams: Draft policy requires you must take courses at PCA. Recommendation of Curriculum Committee. Passed unanimously.

Memorandum of Understanding with CCC: Content of MOU between CC and PCA was approved by board unanimously. Recommendation of Curriculum Committee

Finance contract with Acadia: Contract existing only of accounting detail and deleted power school portion of the contract was approved as a motion from Finance Committee-Passed unanimously.

Executive Closed Session for personnel discussion: The board voted to go into closed session with a motion by Debbie Clary and second by Betsy Harnage. No action was taken in the closed session.

Monthly budget report was presented by the Headmaster and upon recommendation of the Finance Committee was approved by the full board unanimously.

Dean of Student Academics Report — Mrs. Bianca Muller – There were no action items. Updated the attendance averages which were 97% for the year and testing schedules for EOG's. Student scores early July release.

Reports from Committees

Finance/Budget — Debbie Clary- Budget was presented by Mr. Brown for 2017-18 and was recommended by the Finance Committee to approve with the knowledge of the ADM change that is expected from the County and State.

Finance/Facility—Jayson Philbeck- Presented by Mr. Brown-The contingency fund shows a remaining 658,000. Additional interest that would not be charged due to early completion of project would be about \$146,000. A proposal was made for ‘finishings’ such as lights for sports field and additional fencing. A storage and field house at the sports field. The priorities for the funds were approved by motion from Steve Grinton and second from Betsy Harnage. The board voted unanimously in favor.

Facility — Wes Westmoreland – Report from Mark Patterson was submitted. USDA is planning to complete their final construction review the second week of June. Turn lane should be completed before school starts.

Curriculum — Pauline Cahill—Items were included in the Headmaster report and made by recommendation of committee.

Personnel — Debbie Clary-Refer to the Headmaster report for new contracts in closed session.

Board Development/Nominating — Wes Westmoreland-no report at this time

By-Laws and Legal Affairs — Stephen Grinton- No report

Community Relations/Grievance — Debbie Clary— As a continuation of Community and Parent Relations--PCA K-2 is new! Discuss a ribbon cutting and celebration of the K-2 campus with new playground installed. The Foundation is hosting Business Industry & Education on June 1. Save the Date for 8.11 Ribbon Cutting will be sent via email to parents and business community as soon as the June 1 event is past. The invitations and program are being designed. New banners are being ordered to promote the high school agenda.

Enrollment Application/Lottery — Betsy Harnage –Enrollment is on target and initial applications are still being taken and will be placed on the waitlist.

Parent Liaison – Bobby Horton—Calendar update from PEAK. Continuing to sell tickets for the playground construction at \$100 with June 3rd drawing. June 10-Archery team is hosting NC championship and June 16-18 will travel to Illinois for the national championship.

Safety & Security – No report new to board

PCAEF Report – Debbie Clary – Distribution of power point for June 1 Business, Industry & Education. Planning with both boards to attend.

Board Training – Debbie Clary –The Five Dysfunctions of a Board

New Business –Members expressed support of the PEAK request for a ‘school spirit rock’.

Old Business – No old business

Adjourn – Pauline made motion to adjourn meeting and Steve made a second to the motion. All voted in the affirmative. Meeting adjourned.

